

## LENDER'S AGREEMENT

NAME OF EXHIBIT LOANED WORK IS TO BE INCLUDED  
IN \_\_\_\_\_

DATES OF EXHIBIT \_\_\_\_\_

LOCATION OF EXHIBIT \_\_\_\_\_

LENDER \_\_\_\_\_

TELEPHONE (daytime) \_\_\_\_\_

ADDRESS \_\_\_\_\_

CREDIT LINE \_\_\_\_\_

(Exact form of lender's name for credit line in publications or publicity)

DELIVERY DATE OF LOANED MATERIALS \_\_\_\_\_

PICKUP DATE FOR LOANED MATERIAL \_\_\_\_\_

NAME(S) AND PHONE NUMBER(S) OF INDIVIDUAL(S) WHO WILL BE ASSISTING WITH INSTALLING AND REMOVING THE EXHIBIT.

DESCRIPTION OF ITEMS TO BE LOANED:

INSURABLE VALUE:

Please give complete information (title, medium, dimensions, and condition of individual items).

(Use separate sheet for additional items.)

Total: \$ \_\_\_\_\_

**INSURANCE CARRIER** \_\_\_\_\_

AGENT'S NAME \_\_\_\_\_

TELEPHONE NUMBER \_\_\_\_\_

Although insurance against damage to the loaned work is not required by the Library for this exhibit, we would recommend that this coverage be purchased. The Public Library accepts no responsibility for damage or loss to the loaned work.

**Lender's Agreement To Hold Harmless:**

The undersigned as duly authorized agent of \_\_\_\_\_ (name of organization), hereby voluntarily releases, discharges, waives and relinquishes any and all actions or causes of action for property loss or damage arising as a result of displaying their materials at the Public Library of Cincinnati and Hamilton County. The undersigned for himself/herself agrees in the event of property loss or damage to indemnify and hold harmless the Public Library of Cincinnati and Hamilton County, its agents and employees from any and all claims of loss and damage of property from exhibit at \_\_\_\_\_ (Main Library or branch) of the Public Library of Cincinnati and Hamilton County.

Signature \_\_\_\_\_

Date \_\_\_\_\_